

Minutes

For the Ordinary Meeting of the Aislaby Middleton and Wrelton Parish Council held at the Village Hall, Wrelton on Tuesday 11 April 2017 at 7:30pm

Present: Cllrs Peirson (Chairman), Pickering, Quinlan, Wrench, Firth, Lumley, Cooke and Wilson

1. No Apologies for absence were received.
2. There were no declarations of Interest in items on the agenda.
3. **Minutes and Matters arising**
 - a) The minutes of the meeting held on 21st March 2017 were approved with amendment to 5b Planning 17/00025/REM Approved to include reason for approval as “Satisfies requirements of Ryedale and local plan”.
 - b) There were no matters arising from the meeting 21st March 2017 not covered elsewhere on the agenda.
4. No members of the public were present.
5. **Planning (and related items)**
 - a) There were no new planning applications received to consider.
 - b) The Council received information regarding pending decisions and noted the planning applications resolved and still under consideration by Ryedale District Council and NYCC;

[17/00061/FUL](#) Change of use and alteration of former chapel to form a two bedroom dwelling with external amenity space and a separate vehicle parking area | Methodist Chapel Wrelton Pickering North Yorkshire – Miss Blyth.
Approved: In accord with development plan policies with conditions: begun on or before 6Apr2020, Local Occupancy, No occupancy until related parking facilities have been constructed.

[17/00062/LBC](#) External and internal alterations to allow conversion to a two bedroom dwelling to include formation of opening in internal wall, division of the ground floor by timber stud partition walls, installation of replacement rear window and installation of 2no.sets of French doors with fanlights above to replace 2no. Existing rear windows | Methodist Chapel Wrelton Pickering North Yorkshire – Miss Blyth.
Approved: In accord with development plan policies with conditions: Local Occupancy.

[17/00115/CLEUD](#) Certificate of Lawfulness in respect of the conversion and use of the buildings known as Dove Tree Cottage and Fat Hen Cottage as holiday cottages as part of the Beech Farm Cottages holiday complex for a period greater than ten years before the date of this application | Beech Farm Cottages Main Street Wrelton Pickering North Yorkshire.
Awaiting decision

[17/00064/73A](#) Variation of Condition 12 of approval 09/00569/FUL dated 10.09.2009 to state that The Granary shall only be occupied by a person(s) who comply with the Local Needs Occupancy condition of Policy SP21 Occupancy Restrictions of the Ryedale Plan - Local Plan Strategy | The Granary Middleton Lane Middleton Pickering North Yorkshire.
Approved: In accord with development plan policies with conditions: Local Occupancy.

6. **Finance**
 - a) Received information from Cllr Quinlan confirming the bank mandate is complete.
 - b) Financial statement was received and reviewed.
 - c) Cheques for £100 for Wrelton Grass cutting and £50 of use of Wrelton Village Hall were approved.
Amendment: Grass cutting cheque issued subsequent to meeting due to returned cheque.
7. **Co-option**

Cllr Wilson reported a possible interest from a Middleton resident to join the parish council. Cllr Wilson agreed to obtain and pass on the required forms for co-opt.
8. Cllr Peirson reported that an interest in the position of Parish Council Clerk had been received from 3 other parties in addition to the one already received, but no CV's have been received.
A discussion regarding the need for a parish clerk took place. Cllr Cooke proposed, and Cllr Lumley seconded, that the appointment of a clerk is deferred for 6 months while the council determines the need and requirements for a clerk. During this time the councillors will perform the clerk duties.

Cllr Peirson to inform the applicants and retain their details for future reference.

A vote to appoint the Proper Officer will take place at the AGM on the 23rd May 2017.

9. Cllr Peirson reported that John Ellis (Solicitor to the parish) has not yet been appointed to progress and resolve the outstanding issue regarding ownership of the pond account shares held with Equinity. This is due to the share documentation not being available until 8th April 2017. Cllr Peirson will progress the matter and report back at the next meeting.

10. The council reviewed the request regarding parish bench maintenance.

Although the council cannot take responsibility for the parish bench maintenance, due to limited funds, any request for maintenance will be considered on a case by case basis. Funds might possibly be available to assist with repair/replacement in the form of a grant via the same process as the grass cutting grant.

11. The parish standing orders were reviewed with the following amendments:

5Ji – to include “unless the council resolves for this to be done at a later date”.

13e – update to “by a meeting of the council for which the dispensation is required”.

15b – to include “by post”.

15bxiii – to be removed.

18f – to update the value to “£164,176”.

The updated standing orders will be circulated prior to the next meeting along with a version including only the mandatory items and an item to review them again will be added to the next meeting agenda.

12. General Maintenance

a) Current outstanding items to be included on the next agenda are:

- a) Back lane, Wrelton right of way - status. – *All requested details (Council Minutes) have been forwarded to Russ Varley (Definitive Map Officer) NYCC. Case to be sent to Secretary of State in 2017 as reported in previous minutes.*
- b) Footpath – eastern side of Main Street in Wrelton, tarmac covering degenerated to the point of wheel chair manoeuvrability impaired – *Work has been completed.*
- c) Surveyor to do a full review of the path infrastructure in the villages – *No response has been received regarding a date for the survey. – Cllr Wilson reported that work is due to start soon.*
- d) Middleton Pond maintenance - *Cllr Wilson to work towards organising a “working party” from parish residents for pond maintenance. This will be delayed until Autumn to reduce impact to wildlife. The Information board maintenance will be carried out as soon as possible.*

13. The calendar of meetings for the period May 2017 to April 2018 was received and approved. Cllr Cooke confirmed the Village Hall is booked for all meetings detailed on the Calendar.

14. There were no reports from councillors on delegated matters.

15. There was no information from the Clerk.

16. Cllr Peirson reported the Faye Snowdon (Ryedale Community Officer) requested to attend a future meeting to give an overview of the role. Cllr Peirson will contact to arrange this at a meeting after May 2017.

Cllr Peirson reported receipt of a tree felling notice for Old Rectory Middleton (17/00377/CAT) This will be added to the planning agenda item for the next meeting.

Cllr Peirson reported receipt of the Annual Return. Cllr Wilson to review the return requirements and progress completion of the return based on the parish financial statement.

17. The date of the AGM was noted as Tuesday 23rd May 2017 7:30pm and the date of the next meeting was noted as Tuesday 23rd May 2017 7:45pm.