

Minutes

For the Ordinary Meeting of the Aislaby Middleton and Wrelton Parish Council held at the Village Hall, Wrelton on Tuesday 20th June 2017 at 7:30pm

Present: Cllrs Peirson (Chairman), Pickering, Quinlan, Wrench, Firth, Cooke, Wilson, Wood

1. Apologies for absence were received and accepted from Cllr Lumley.
2. There were no declarations of Interest in items on the agenda.
3. **Minutes and Matters arising**
 - a) The minutes of the meeting held on 23rd May 2017 were approved with amendment to:
 - 6 Public session to include one member of the public present.
 - 7 Co-Option to correct Cllr Ward to Cllr Wood.
 - b) There were no matters arising from the meeting 23rd May 2017 not covered elsewhere on the agenda.
4. No members of public were present.
5. Fay Snowden (Ryedale Community Officer) gave an overview of the role of the Community Officer. Included details of grants available, community messaging and a point of contact for any parish council/community related help.
6. **Planning (and related items)**
 - a) There were no new planning applications received to consider.
 - b) The Council received information regarding pending decisions and noted the planning applications resolved and still under consideration by Ryedale District Council and NYCC;

[Ref. No: 17/00507/FUL](#) Erection of 12no. Hot tub gazebos, siting of 2no. metal containers forming a biomass boiler and fuel store, siting of a two bedroom holiday lodge (cabin 10) to replace an existing caravan and siting of an additional two bedroom holiday lodge (cabin 9) - retrospective application Rocklands Cawthorne Lane Wrelton Pickering North Yorkshire YO18 8HE.
Approved: For the avoidance of doubt and proper planning and in accordance with local policy.
7. **Finance**
 - a) Financial statement:
Cllr Peirson confirmed the £1 paid for NI and Tax due to HMRC for the year ending 4thApril2017 was correct due to the tax code of the employee during the financial year.
Cllrs Peirson confirmed that the P45 had been issued for the clerk and the council records were up to date as required.
Cllr Peirson reported receipt of bank charges totalling £80 for un-cleared cheques from the time the bank mandate was not correct and when the current account balance was too low.
Cllr Peirson to request that the bank reduce or refund the charges and report back at the next meeting.
 - b) Consolidation of the Parish Council bank accounts was discussed and it was agreed to close the business saver and instant saver and transfer the balance to the current account leaving the current account and the pond (business saver) account. (Proposed by Cllr Willson, seconded by Cllr Wood and approved by unanimous vote). Cllr Peirson to action the account closure.
 - c) The council approved the Annual Governance Statement. (Proposed by Cllr Pickering, seconded by Cllr Peirson and approved by unanimous vote).
 - d) The council approved the Accounting Statements. (Proposed by Cllr Wrench, seconded by Cllr Cook and approved by unanimous vote).

Cllr Wood was appointed “responsible financial officer”. (Proposed by Cllr Wilson, seconded by Cllr Peirson and approved by unanimous vote).

8. Cllr Pickering reported that John Ellis (Solicitor to the parish) has recommended sale of the pond account shares held with Equinity. A discussion took place and it was decided that the shares should be sold (Proposed by Cllr Wilson, seconded by Cllr Quinlan and approved by unanimous vote). Cllr Peirson will instruct John Ellis to progress with the sale and report back at the next meeting.
9. The parish standing orders were reviewed:
Cllr Pickering proposed and Cllr Wilson Seconded that the shorter mandatory standing order should be adopted by the council and it was agreed by unanimous vote. Standing orders will be reviewed again in 12 Months (June 2018).
10. The council reviewed comments regarding the wall along the snicket between Middleton Main Road and Back Lane South. Cllr Pickering was appointed to visit the property next door to raise concern with the condition of the wall and report back to the next meeting.

11. General Maintenance

Current outstanding items to be included on the next agenda are:

- a) Back lane, Wrelton right of way - status. – *All requested details (Council Minutes) have been forwarded to Russ Varley (Definitive Map Officer) NYCC. Case to be sent to Secretary of State in 2017 as reported in previous minutes.*
 - b) Middleton Pond maintenance - *Cllr Wilson to work towards organising a “working party” from parish residents for pond maintenance. This will be delayed until autumn to reduce impact to wildlife. Cllr Wrench has started maintenance on the information board.*
 - c) *Overgrown footpath between Aislaby and Middleton – Cllr Quinlan to re-report and progress.*
12. a) Cllr Firth reported that the village hall plans have not yet been drawn up. The item will be put back on the agenda when more details are available.
b) Cllr Firth to draft a letter of support from the council to retain the benches outside the Buck Inn Wrelton from the council. The Draft letter will be circulated and issued when approved.
 13. There were no questions to or information from the Chairman.
 14. The date of the next meeting was noted as Tuesday 18th July 2017 7:30pm.