

## Minutes

### For the Ordinary Meeting of the Aislaby Middleton and Wrelton Parish Council held at the Village Hall, Wrelton on Tuesday 23<sup>rd</sup> May 2017 at 7:45pm

Present: Cllrs Peirson (Chairman), Pickering, Quinlan, Wrench, Firth, Cooke and Wilson

1. Apologies for absence were received and accepted from Cllr Lumley.
2. There were no declarations of Interest in items on the agenda.
3. **Minutes and Matters arising**
  - a) The minutes of the meeting held on 11<sup>th</sup> April 2017 were approved with amendment to 6c Finance to include statement that the grass cutting cheque was issued subsequent to the meeting due to the original cheque been returned.
  - b) There were no matters arising from the meeting 11<sup>th</sup> April 2017 not covered elsewhere on the agenda.
4. The Chairman welcomed one member of public to the meeting.
5. **Planning (and related items)**
  - a) There were no new planning applications received to consider.
  - b) The Council received information regarding pending decisions and noted the planning applications resolved and still under consideration by Ryedale District Council and NYCC;

[17/00115/CLEUD](#) Certificate of Lawfulness in respect of the conversion and use of the buildings known as Dove Tree Cottage and Fat Hen Cottage as holiday cottages as part of the Beech Farm Cottages holiday complex for a period greater than ten years before the date of this application | Beech Farm Cottages Main Street Wrelton Pickering North Yorkshire.

*Approved: Subject to only used as holiday accommodation as part of Beach Farm Holiday Cottages.*

6. **Finance**
  - a) **Financial statement:**

Transfer of £300 from business reserve to current account to cover insurance renewal was approved. Cheque for £257.60 to Zurich Municipal for Insurance was approved. Copy of the insurance schedule and policy documents will be forwarded to Cllrs.

Cllr Peirson gave information regarding £1 NI and Tax due to HMRC for the year ending 4th April 2017. Due to the time required to investigate this further it was agreed to issue a Cheque for £1 to HMRC. Cllrs requested that a copy of the P45 for the clerk be requested.
  - b) Consolidation of the Parish Council bank accounts was discussed and it was agreed to consult the bank to determine what is required to consolidate the Business reserve accounts into the current account and leave the pond account separate. Cllr Peirson to report back at the next meeting.
7. **Co-option**

Richard Peter Wood of Middleton was co-opted to the Council and a declaration of acceptance was completed.

Cllr Ward will complete the on-line disclosure of interested in due course.

Notices of council vacancy will be removed from Notice boards and web site.
8. Cllr Peirson reported that John Ellis (Solicitor to the parish) has been appointed to progress and resolve the outstanding issue regarding ownership of the pond account shares held with Equinity. An email from the previous clerk Mrs C Hammond regarding the share issue was read. As a result the council acknowledge that these shares were not originally in Mrs Hammonds name. Cllr Peirson will progress the matter and report back at the next meeting.
9. The parish standing orders were reviewed:

Cllr Wilson proposed and Cllr Wrench Seconded that the shorter mandatory standing order should be adopted by the council and it was agreed by majority vote.

The following amendments will be made to be standing orders

Item 24 – Restrictions on councillor activities from the 2016 standing orders to be included.

Item 15b – Proper officer from the 2016 standing to be included under section 7.

The updated standing orders will be circulated prior to the next meeting and an item to review them again will be added to the next meeting agenda.

## 10. General Maintenance

a) Current outstanding items to be included on the next agenda are:

- a) Back lane, Wrelton right of way - status. – *All requested details (Council Minutes) have been forwarded to Russ Varley (Definitive Map Officer) NYCC. Case to be sent to Secretary of State in 2017 as reported in previous minutes.*
- b) Surveyor to do a full review of the path infrastructure in the villages – *work in Middleton has started this item will be removed from future agendas.*
- c) Middleton Pond maintenance - *Cllr Wilson to work towards organising a “working party” from parish residents for pond maintenance. This will be delayed until autumn to reduce impact to wildlife. The Information board maintenance will be carried out as soon as possible.*
- d) *Overgrown footpath between Aislaby and Middleton – Cllr Quinlan to report and progress.*

11. There were no reports from councillors on delegated matters.

12. There was no information from the Clerk. AS no new clerk has been appointed this item will be removed from future agendas.

13. Cllr Firth reported that the village hall committee would like to organise planning permission for alterations to the village hall porch via the council as the cost for the application is reduced from £200 to £100; no funding would be required from the council. It was agreed that the council will submit on behalf of the village hall. Cllr Firth progress the matter on behalf of the council.

Cllr Peirson apologised for the missing agenda planning item for the tree felling notice for Old Rectory Middleton (17/00377/CAT). The council had no objections.

Cllr Peirson reported late receipt of a retrospective planning application Rocklands Lodges Wrelton (17/00507/FUL) for 12 hot tub gazebos, 2 no cabins and a biomass boiler and fuel store that will go to Ryedale Council decision before the next meeting. The Council has no objections.

Cllr Wrench reported concern over the condition of the wall along the snicket between Middleton main road and back land south. Cllrs will view and an item will be added to the next agenda to discuss.

Cllr Firth reported a verbal request for support regarding the removal of the benches from outside the Buck Inn Wrelton. In order for the council to consider this a written request must be received. Cllr Firth to relay this information to the parishioner.

14. The date of the next meeting was noted as Tuesday 20<sup>th</sup> June 2017 7:30pm.